

Teachers will have exam schedules posted in their classrooms. As you will notice, there will be four exams each day, two in the morning and two in the afternoon. Each exam will be 88 minutes in length, with a ten-minute break provided in the morning and afternoon. **Students who take exams must remain in the classroom for the entire testing period. Students should not be roaming the hallways.** There will be 35 minutes for lunch during the two testing days.

Students who are exempt from semester exams in all their classes need not attend school on exam days. Those who are scheduled to take some exams, but are exempt from others, have two options:

1. Students may go to the gymnasium, commons area to visit quietly with friends or the media center to prepare for upcoming exams. The commons area, however, will not be available during third and fourth semester exam periods due to junior high lunch.
2. Students may leave campus. If students elect to leave campus, they must have their parents sign a form granting permission and return it to the office prior to leaving school. Also, students leaving campus on foot should not exit the property onto Golf Course Road. They should exit the school to the south, leaving on West Main Street. Students will not be allowed to gather in the parking lots or other outside areas on campus.

Students are to stay in the building during the ten-minute breaks if they have an exam that follows the break. Those who opt to leave campus in the afternoon and plan on riding a bus home at the end of the day should return to campus at 3:00 p.m. Students who leave campus and return later in the day should enter the building through the front main entrance as all other doors will be locked. The administration and faculty recommend that students who are taking some but not all semester exams remain on campus and go to the library, commons area or gymnasium when not taking exams.

As you can tell from what has been read to you, we are providing students with several options during semester exams. Please act responsibly so that we can continue this practice.